



	K-3rd	◆ Merge
	4th/5th	
	6th, 7th, 8th	
	Student Loading Zone	

All Vehicles Exit campus onto Rancho Paloma

Morning Mass & Church Staff Parking Lot Only
NO SCHOOL PARKING

ACS STAFF PARKING ONLY
Parent Parking For A.M. drop-off P.M. pick-up

All Vehicles enter campus from Cave Creek Road Exit Rancho Paloma Only

K-3

6th, 7th, 8th

Art/Mus
4th, 5th

Merge
Merge
Merge

No Parking

FUTURE SCHOOL 2000'x150'

NEW RETENTION BASIN

GRASS

CONCRETE

EXIST. BLDG. 12,367 SF FUTURE KITCHEN 800'x150'

EXIST. BLDG. 12,367 SF

PHASE II CHURCH BUILDING 800'x150'

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ACS Morning Drop-off and Afternoon Pickup Procedures

Morning Drop-off 7:45– 7:55 a.m. Afternoon Pick-up 3 p.m. - 3:25 p.m.

- All vehicles must enter the campus from Cave Creek Road and form 2 lanes in the same direction. Middle School pick-up to the right (blue arrows), K-3 (green arrows) and 4th/5th (orange arrows) to the left.
- Students will enter and exit their vehicle within the orange coned areas only. Please pull all the way up and watch for directions from school staff. Hold your name placard up and open your driver side window. Students will be released only to their parent/guardians and those listed your approved pickup list.
- Middle School line will turn right just past the back of the Middle School building and follow cones to the loading zone (PINK AREA ON MAP)
- **For morning Drop-Off only:** If you have students in Middle School and another grade, your Middle School student should be dropped off first. Then proceed to the K-3 building and /or the 4th/5th drop off areas as needed.
- If you are going directly to 4th /5th only, merge to the right after the middle school turn-in and continue past the K-3 building in the right lane. Turn right after the new school building and continue to the Drop-Off/Pick-up zone (orange cones) on the north side of the church. Pull along side the back of the church against the curb to drop-off and pick-up. NOTE: There is no parent parking in the north lot. That parking lot is for church parishioners parking for morning Rosary and Mass and church staff only. Drive slowly and watch for people crossing the parking lot on foot.
- **For afternoon Pick-Up only** - If you have students in K-3 and 6-8, your K-3 students will be walked to the Middle School for area for loading. No need to visit the K-3 line. You will need to proceed to the 4th/5th line if you have students in those grades.

***Walk-up drop-off and pick-up for K-3 Only**

The map shows where you may park if you wish to walk your K-3 students to the door in the morning or for walk-up pickup. Any K-3 students who needs parental help entering and exiting their car should use the park/ walk up. Parents in the drive thru line should never exit the vehicle as this is dangerous and causes delays.

PARKING LOT ETIQUETTE

1. *PLEASE BE PATIENT AND KIND! WE ALL MAKE MISTAKES.*
2. *DO NOT TO EXIT THE VEHICLE AT ANY TIME WHILE IN THE DRIVE THROUGH LINE. (STAFF WILL ASSIST STUDENTS IF NEEDED).*
3. *OBEY ALL SIGNS AND DIRECTIONS FROM ACS STAFF. STOP AT ALL CROSSWALKS. BE ALERT AND WATCH FOR PEDESTRIANS. PULL UP TO THE LOADING ZONE AND DO NOT WAVE FOR YOUR STUDENT TO COME TO YOU.*
4. *PLEASE DRIVE SLOWLY AND BE COURTEOUS. ALLOW MERGING FROM OTHER LINES.*
5. *KEEP IN MIND THAT SOMETIMES WE HAVE EXTENDED FAMILY MEMBERS HANDLING DROP-OFF AND PICK-UP FOR OUR STUDENTS. THESE ARE OUR GRANDPARENTS, BABYSITTERS, ETC. PLEASE SHARE THIS INFORMATION WITH THEM AND BE PATIENT AS THEY LEARN THE ROUTE.*